

ENGINEERING CHANGE NOTICE **DART AEROSPACE LTD**

Date: 13.10.30	Job No.:	ADR Yes/No: N	ADR Date:	ECN #: 13- 669
Product No.: D350-591		Created By: DB	Approved By: <i>[Signature]</i>	
Product Name: Heli-Access-Step		Checked By: <i>[Signature]</i>		

Distribution	Reqd	Resp	Initial / Date (YY/MM/DD)
Director of Operations	Y	NF	
Production Manager / Coord.	Y	LL/MF	
Purchasing Coord.	N	CL	
Production Engineering Coord.	Y	DD/JLM	
Production Engineering Coord.	N	DL	
Customer Order Processing	N	RM/CA	

Distribution	Reqd	Resp	Initial / Date (YY/MM/DD)
DQA / QA Coord.	Y	PS	
QC Coordinator	Y	ED	
Customer Support	Y	SW/LM	
Customer Technical Support	Y	MB/HS	14.01.07
Marketing	Y	HM	
Sales Support Manager	Y	NM	

Reason for Change:
PAR13-308, Side cargo door hits basket on loaded aircraft

Documents Affected:
DSI 9670 Rev A, D4964 Rev A, D4965 Rev A, MDL-D350-591 *REV I*

PAPERWORK UPDATE ☒ **PARTS MUST COMPLY** ☐ **PREVIOUS PARTS SATISFACTORY** ☐

#	Quality Assurance Actions	Reqd	Resp	Notes	Complete
1	Notify Previous Customers	N			
2	Notify Eurocopter France	N			
3					

#	Engineering Actions	Reqd	Resp	Notes	Complete
4	Required Documents/Drawings Under Review	N			
5	Update Master Document List (MDL)	Y	DB		13.10.30 <i>[Signature]</i>
6	Update Product Compatability Matrix	Y	KJ		
7	Notify TC / FAA of Change	Y			
8					
9					

#	Document Control Actions	Reqd	Resp	Notes	Complete
10	Move Electronic Files/Design Journal	Y	KJ		14.01.07 <i>[Signature]</i>
11	Update Product Specification Files	Y	KJ		14.01.07 <i>[Signature]</i>
12	Update Approved/Preliminary Dwg PDF Files	Y	KJ		14.01.07 <i>[Signature]</i>
13	Update Document Record (DR)	N			
14	Update Product Development Summary	N			
15	Update QSI 021(TC/FAA STC) and/or STC Approval List	N			
16	Create/Update Parts / STC Database	Y	KJ		14.01.07 <i>[Signature]</i>
17	Update / Verify ARC Database	Y	KJ	# 20	14.01.07 <i>[Signature]</i>
18	Create / Update Change Record Form / Item Card Database	Y	KJ	DSI 9670-011/-013@CHG001	14.01.07 <i>[Signature]</i>
19	Create / Update PPP's	Y	KJ		14.01.07 <i>[Signature]</i>
20	Red Decals required?	N			
21	Update Document Control Database (Qpulse)	N			
22	Update Grey Project / Electronic Binder PDF Files	Y	KJ		14.01.07 <i>[Signature]</i>
23	Update D-Part/M-Drawing/DSI/DEO Master Binders	Y	KJ		14.01.07 <i>[Signature]</i>
24	Manufacturing Licensing Agreement Update	N			

Description / Action:

[Signature]
14.01.08

ECN Verified & Complete: _____ Date: _____